

**ANNUAL PROCUREMENT PLAN FOR 2016
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
2. For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- **Region XIII**
 - b. Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Cataraman)- **Regions VI, VII, VIII, X, & XI**
 - c. Surigao Del Norte - **Surigao Del Norte**
 - d. Zamboanga Sibugay- **Zamboanga Sibugay**
 - e. Camiguin - **Camiguin**
3. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
4. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. **The accomplished HARD COPY of the APP-CSE shall be submitted in the following manner:**
 - a. DBM Central Office- for entities in the Central Office
 - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs
6. **The accomplished SOFT COPY of the APP-CSE shall be submitted to the following email addresses:**
 - a. ps.app.nga@gmail.com- For central and regional offices of all national government agencies
 - b. ps.app.suc@gmail.com- For main and other campuses of all state universities and colleges
 - c. ps.app.gocc@gmail.com- For all central and regional offices of government owned and controlled corporations
 - d. ps.app.deped@gmail.com- For primary and secondary schools
7. Consistent with National Budget Circular No. 555, the APP for FY 2016 must be submitted on or before **November 30, 2015**.
8. Rename your APP file in the following format: APP2016- Name of Agency- Region (e.g. APP2016 -PS- Central Office).
9. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: **DAVAO DEL NORTE STATE COLLEGE (DNSC)**
 Region: **REGION XI**
 Address: **Tadeco Road, New Visayas, Panabo City, Davao del Norte**

Contact Person: **___ Roselyn Aviso**
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| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT | | |
|---|---|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|-----------------------------------|--------------|----------------|--------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | | | Total Quantity | |
| A. AVAILABLE AT PROCUREMENT SERVICE STORES | | | | | | | | | | | | | | | | | | | | | |
| COMMON ELECTRICAL SUPPLIES | | | | | | | | | | | | | | | | | | | | | |
| 1 | BATTERY, size AA, alkaline, 2 pieces per blister pack | pack | 4 | 2 | 12 | 18 | | | | 0 | 1 | | | | | | | 0 | 19 | 18.00 | 341.94 |
| 2 | BATTERY, size AAA, alkaline, 2 pieces per blister pack | pack | | | 12 | 12 | | | | 0 | | | | | | | | 0 | 12 | 15.51 | 186.10 |
| 3 | BATTERY, size D, alkaline, 2 pieces per blister pack | pack | | | | 0 | | | | 0 | | | | | | | | 0 | 0 | 80.26 | - |
| 4 | FLUORESCENT LAMP, tubular, 28 watts | tube | | | | 0 | | | | 0 | | | | | | | | 0 | 0 | 120.12 | - |
| 5 | FLUORESCENT LAMP, tubular, 36 watts | tube | | | | 0 | | | | 0 | | | | | | | | 0 | 0 | 43.58 | - |
| 6 | COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box | piece | | | | 0 | | | | 0 | | | | | | | | 0 | 0 | 106.91 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT | |
|--|-----------------|----------------------|-----|-------|-----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|-----------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | | |
| 7 TAPE, electrical | roll | 10 | | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 19.11 | 191.10 | |
| COMMON OFFICE SUPPLIES | | | | | | | | | | | | | | | | | | | | | |
| 1 ACETATE, gauge #3, 50m per roll | roll | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 655.20 | - | |
| 2 AIR FRESHENER, 280mL/can | can | 21 | 5 | 10 | 36 | 4 | | 3 | 7 | 6 | | | 6 | | | | | 0 | 49 | 85.18 | 4,173.62 |
| 3 ALCOHOL, 70%, ethyl, 500ml | bottle | 28 | 6 | 5 | 39 | 10 | | 5 | 15 | 6 | | | 6 | | | | | 0 | 60 | 45.30 | 2,717.82 |
| 4 CARBON FILM, A4 size, 100 sheets per box | box | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 0 | 234.78 | - |
| 5 CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box | box | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 0 | 266.62 | - |
| 6 CARTOLINA, assorted color, 20 pieces per pack | pack | 8 | | 5 | 13 | 1 | | | 1 | | | | 0 | | | | | 0 | 14 | 74.03 | 1,036.35 |
| 7 CHALK, white, dustless, 100 pieces per box | box | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 0 | 27.15 | - |
| 8 CLEARBOOK, A4 size | piece | | 5 | | 5 | | | | 0 | | | | 0 | | | | | 0 | 5 | 39.31 | 196.56 |
| 9 CLEARBOOK, Legal size | piece | | | | 0 | 2 | | | 2 | | | | 0 | | | | | 0 | 2 | 43.68 | 87.36 |
| 10 CLIP, backfold, 19mm, 12 pieces per box | box | | 2 | | 2 | | | | 0 | | | | 0 | | | | | 0 | 2 | 7.64 | 15.29 |
| 11 CLIP, backfold, 25mm, 12 pieces per box | box | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 0 | 17.47 | - |
| 12 CLIP, backfold, 32mm, 12 pieces per box | box | 1 | 2 | | 3 | 1 | | | 1 | | | | 0 | | | | | 0 | 4 | 21.71 | 86.86 |
| 13 CLIP, backfold, 50mm, 12 pieces per box | box | 3 | 2 | | 5 | 1 | | | 1 | | | | 0 | | | | | 0 | 6 | 45.86 | 275.18 |
| 14 CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic | piece | 28 | 43 | 26 | 97 | 13 | 8 | 5 | 26 | 9 | | | 9 | | | | | 0 | 132 | 43.13 | 5,693.69 |
| 15 DATA FILE BOX, made with chipboard, with closed ends | box | 33 | 24 | 12 | 69 | | | | 0 | 6 | | | 6 | | | | | 0 | 75 | 73.22 | 5,491.24 |
| 16 DATA FOLDER, made with chipboard, taglia lock | piece | 10 | 36 | | 46 | 3 | | | 3 | | | | 0 | | | | | 0 | 49 | 80.80 | 3,959.08 |
| 17 ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box | box | | | | 0 | 2 | | | 2 | | | | 0 | | | | | 0 | 2 | 423.70 | 847.39 |
| 18 ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box | box | 3 | 2 | 1 | 6 | 5 | | | 5 | | | | 0 | | | | | 0 | 11 | 532.77 | 5,860.47 |
| 19 ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box | box | 2 | | 1 | 3 | 1 | 1 | | 2 | 1 | | | 1 | | | | | 0 | 6 | 652.80 | 3,916.77 |
| 20 ENVELOPE, EXPANDING, plastic | piece | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 0 | 36.78 | - |
| 21 ENVELOPE, MAILING, 500 pieces per box | box | | | | 0 | | | 3 | 3 | | | | 0 | | | | | 0 | 3 | 146.33 | 438.98 |
| 22 ENVELOPE, MAILING, with window, 500 pieces per box | box | | | | 0 | | | 3 | 3 | | | | 0 | | | | | 0 | 3 | 205.13 | 615.38 |
| 23 ERASER, felt, for blackboard/whiteboard | piece | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 0 | 10.57 | - |
| 24 ERASER, plastic or rubber | piece | 1 | | | 1 | 1 | 6 | | 7 | | | | 0 | | | | | 0 | 8 | 2.27 | 18.14 |
| 25 FASTENER, for paper, metal, 50 sets per box | box | 25 | 12 | | 37 | | 4 | | 4 | | | | 0 | | | | | 0 | 41 | 59.94 | 2,457.72 |
| 26 FILE ORGANIZER, expanding, legal, plastic, assorted colors | piece | 5 | | | 5 | 1 | | | 1 | | | | 0 | | | | | 0 | 6 | 87.01 | 522.08 |
| 27 FILE TAB DIVIDER, A4, five (5) colors per set | set | | 10 | | 10 | | 20 | | 20 | | 1 | | 1 | | | | | 0 | 31 | 13.10 | 406.22 |
| 28 FILE TAB DIVIDER, Legal Size, five(5) colors per set | set | | | | 0 | | | | 0 | | 1 | | 1 | | | | | 0 | 1 | 17.47 | 17.47 |
| 29 FOLDER, Fancy, A4, 50s/ bundle | bundle | 1 | | 2 | 3 | | | | 0 | | | | 0 | | | | | 0 | 3 | 245.70 | 737.10 |
| 30 FOLDER, Fancy, Legal, 50 pieces per bundle | bundle | 1 | 1 | 2 | 4 | | | | 0 | | 1 | | 1 | | | | | 0 | 5 | 305.76 | 1,528.80 |
| 31 FOLDER, L-type, A4, 50 pieces pack | pack | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 0 | 174.72 | - |
| 32 FOLDER, L-type, Legal size, 50 pieces per pack | pack | | 1 | | 1 | | | | 0 | | | | 0 | | | | | 0 | 1 | 191.10 | 191.10 |
| 33 FOLDER, Pressboard, size 210mm x 370mm, 100s/box | box | 1 | | | 1 | | | | 0 | | | | 0 | | | | | 0 | 1 | 982.68 | 982.68 |
| 34 FOLDER, Tagboard, A4, 100 pieces per pack | pack | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 0 | 260.99 | - |
| 35 FOLDER, Tagboard, Legal size, 100 pieces per pack | pack | 3 | 3 | 100 | 106 | | | | 0 | | | | 0 | | | | | 0 | 106 | 314.98 | 33,387.77 |
| 36 GLUE, all purpose, 300 grams min. | jar | 6 | | | 6 | | | 2 | 2 | | | | 0 | | | | | 0 | 8 | 51.32 | 410.59 |
| 37 INDEX TAB, self-adhesive, 5 set/box, assorted colors | box | 46 | | | 46 | 1 | | | 1 | | | | 0 | | | | | 0 | 47 | 53.38 | 2,508.95 |
| 38 LOOSELEAF COVER, 50sets per bundle | bundle | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 0 | 566.75 | - |
| 39 MAGAZINE FILE BOX, LARGE | piece | | | | 0 | | | | 0 | | | | 0 | | | | | 0 | 0 | 46.03 | - |
| 40 MARKER, fluorescent, 3 colors per set | set | 19 | 5 | | 24 | 2 | | | 2 | | | | 0 | | | | | 0 | 26 | 37.33 | 970.52 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|--|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 1 CUTTER BLADE, heavy duty cutter, 10 pieces per tube | tube | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 8.24 | - |
| 2 CUTTER KNIFE, heavy duty | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 20.40 | - |
| 3 DATING AND STAMPING MACHINE | piece | | 1 | | 1 | 5 | | | 5 | | | | 0 | | | | 0 | 6 | 502.30 | 3,013.79 |
| 4 PENCIL SHARPENER, 1 piece in individual plastic case | piece | 4 | | 1 | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | 196.56 | 982.80 |
| 5 PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box | piece | 1 | 1 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 129.60 | 259.20 |
| 6 SCISSORS, (6") | pair | 9 | | 12 | 21 | | | | 0 | | | | 0 | | | | 0 | 21 | 16.31 | 342.44 |
| 7 STAPLER, standard | piece | 1 | 2 | 1 | 4 | | | | 0 | | | | 0 | | | | 0 | 4 | 96.84 | 387.37 |
| 8 STAPLER, binder type, heavy duty for high volume stapling, 25-135sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,112.75 | - |
| 9 STAPLE REMOVER, plier type | piece | 3 | 1 | | 4 | 5 | | | 5 | | | | 0 | | | | 0 | 9 | 18.51 | 166.60 |
| 10 TAPE DISPENSER, table top | piece | 1 | 2 | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 50.11 | 150.32 |
| 11 WASTE BASKET, non-rigid plastic | piece | 2 | 3 | | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | 32.21 | 161.07 |
| COMMON JANITORIAL SUPPLIES | | | | | | | | | | | | | | | | | | | | |
| 1 BROOM, soft (tambo) | piece | 27 | 3 | 2 | 32 | | 1 | 3 | 4 | 3 | | | 3 | | | | 0 | 39 | 109.20 | 4,258.80 |
| 2 BROOM, stick (tingting) | piece | 21 | 20 | | 41 | | | | 0 | 3 | | | 3 | | | | 0 | 44 | 25.12 | 1,105.10 |
| 3 CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap | bottle | 3 | | | 3 | 3 | | | 3 | 3 | | | 3 | 3 | | | 3 | 12 | 43.68 | 524.16 |
| 4 CLEANSER, scouring powder, 350grams/can | can | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 19.11 | - |
| 5 DETERGENT POWDER, all purpose, 1kilo/pouch | pouch | 18 | 10 | 3 | 31 | 6 | | 13 | 19 | 6 | | | 6 | 6 | | | 6 | 62 | 43.68 | 2,708.16 |
| 6 DISINFECTANT SPRAY, 400-550 grams | can | 22 | 1 | | 23 | 3 | 5 | | 8 | 8 | | | 8 | 3 | | | 3 | 42 | 120.12 | 5,045.04 |
| 7 DUST PAN, non-rigid plastic | piece | 19 | | 3 | 22 | | | 1 | 1 | | 1 | | 1 | | | | 0 | 24 | 38.09 | 914.26 |
| 8 FLOOR WAX, Paste, red | can | 6 | | | 6 | 3 | | | 3 | 3 | | | 3 | 3 | | | 3 | 15 | 240.24 | 3,603.60 |
| 9 FURNITURE CLEANER, aerosol, 300mL/can | can | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 89.00 | 178.00 |
| 10 INSECTICIDE, aerosol type, 600mL/can | can | 8 | 1 | | 9 | 3 | | | 3 | 3 | | | 3 | 3 | | | 3 | 18 | 123.40 | 2,221.13 |
| 11 MOPBUCKET | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,965.60 | - |
| 12 MOPHANDLE, screw type, aluminum handle | piece | 10 | | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 136.50 | 1,365.00 |
| 13 MOPHEAD, made of rayon | piece | 9 | 5 | | 14 | | | | 0 | 4 | | | 4 | | | | 0 | 18 | 103.74 | 1,867.32 |
| 14 RAG, all cotton, 32 pieces per kilo per bundle | bundle | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 45.86 | 137.59 |
| 15 SCOURING PAD, 5 pieces per pack | pack | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 125.58 | - |
| 16 TRASHBAG, plastic, transparent, 10pcs/roll | roll | 2 | 6 | | 8 | | | | 0 | | | | 0 | | | | 0 | 8 | 146.87 | 1,174.99 |
| COMMON OFFICE EQUIPMENT | | | | | | | | | | | | | | | | | | | | |
| 1 BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 10,918.91 | - |
| 2 CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box | unit | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 161.62 | 161.62 |
| 3 CALCULATOR, SCIENTIFIC, 1 unit per box | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 434.62 | - |
| 4 CHAIR, monobloc, without armrest, beige | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 294.84 | - |
| 5 CHAIR, monobloc, without armrest, white | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 294.84 | - |
| 6 DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 6,541.08 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|---|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 7 DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16x(1600%) consecutive zoom, PC and Doc Cam video switcher, plug and play | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 26,426.40 | - |
| 8 ELECTRIC FAN, industrial | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,201.20 | - |
| 9 ELECTRIC FAN, orbit type | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,310.40 | - |
| 10 ELECTRIC FAN, stand type | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,088.72 | - |
| 11 ELECTRIC FAN, wall type | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 980.62 | - |
| 12 FACSIMILE MACHINE, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2018mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchove | unit | | | | 0 | | | | 0 | 1 | | | 1 | | | | 0 | 1 | 3,677.86 | 3,677.86 |
| 13 FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,360.63 | - |
| 14 FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10 lbs), brand new | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 4,136.50 | - |
| 15 MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 43,172.54 | - |
| 16 PAPER TRIMMER/CUTTING MACHINE, max paper size: B4, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications | unit | | | | 0 | 1 | | | 1 | | | | 0 | | | | 0 | 1 | 8,353.80 | 8,353.80 |
| 17 PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper | unit | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 5,765.76 | 5,765.76 |
| 18 PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column, 480 cps print speed | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 19,338.03 | - |
| 19 PRINTER, IMPACT DOT MATRIX, 9 pins, 80 column, 337 cps print speed | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 6,123.10 | - |
| 20 PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 10,500.00 | - |
| 21 PRINTER, LASER, monochrome, 24ppm speed, 1200 x 1200 dpi | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,736.28 | - |
| 22 TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,294.02 | - |
| 23 TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,295.07 | - |
| COMMON COMPUTER SUPPLIES | | | | | | | | | | | | | | | | | | | | |
| 1 COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box | box | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 632.00 | - |
| 2 COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box | box | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 926.56 | - |
| 3 COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box | box | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 717.66 | - |
| 4 COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box | box | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 998.09 | - |
| 5 COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box | box | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 599.46 | - |
| 6 COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box | box | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 955.50 | - |
| 7 DVD REWRITABLE, 4x speed, 4.7GB capacity | piece | 10 | | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 22.44 | 224.39 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|---|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 8 EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide | piece | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 3,247.61 | 9,742.82 |
| 9 FLASH DRIVE, 16GB, USB 2.0, plug and play | piece | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 245.70 | 491.40 |
| 10 MOUSE, optical, USB connection type | unit | 1 | | | 1 | | 1 | | 1 | | | | 0 | | | | 0 | 2 | 144.14 | 288.29 |
| HANDBOOK ON PROCUREMENT | | | | | | | | | | | | | | | | | | | | |
| 1 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 296 pages, | piece | | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 30.35 | 60.69 |
| CONSUMABLES | | | | | | | | | | | | | | | | | | | | |
| 1 INK CART, BROTHER LC39BK, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 698.23 | - |
| 2 INK CART, BROTHER LC39C, Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 469.56 | - |
| 3 INK CART, BROTHER LC39M, Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 469.56 | - |
| 4 INK CART, BROTHER LC39Y, Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 469.56 | - |
| 5 INK CART, BROTHER LC67B, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 955.50 | - |
| 6 INK CART, BROTHER LC67C, Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 573.30 | - |
| 7 INK CART, BROTHER LC67M, Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 573.30 | - |
| 8 INK CART, BROTHER LC67Y, Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 573.30 | - |
| 9 INK CART, BROTHER LC67HYBK, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,681.68 | - |
| 10 INK CART, BROTHER LC67HYC, Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 911.82 | - |
| 11 INK CART, BROTHER LC67HYM, Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 911.82 | - |
| 12 INK CART, BROTHER LC67HYY, Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 911.82 | - |
| 13 INK CART, CANON PG-810, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 650.83 | - |
| 14 INK CART, CANON PG-740, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 737.10 | - |
| 15 INK CART, CANON PGI-725, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 516.52 | - |
| 16 INK CART, CANON CLI-726, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 488.12 | - |
| 17 INK CART, CANON CL-811, Colored | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 860.50 | - |
| 18 INK CART, CANON CL-741, Colored | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 860.50 | - |
| 19 INK CART, CANON CLI-726, Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 562.38 | - |
| 20 INK CART, CANON CLI-726, Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 562.38 | - |
| 21 INK CART, CANON CLI-726, Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 562.38 | - |
| 22 INK CART, EPSON C13To38190 (To 38), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 516.52 | - |
| 23 INK CART, EPSON C13To39090 (To 39), Colored | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 809.17 | - |
| 24 INK CART, EPSON C13T105190(73N)(91N),Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 447.72 | - |
| 25 INK CART, EPSON C13T105290(73N)(91N),Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 447.72 | - |
| 26 INK CART, EPSON C13T105390(73N)(91N),Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 447.72 | - |
| 27 INK CART, EPSON C13T105490(73N)(91N),Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 447.72 | - |
| 28 INK CART, EPSON C13T6664100 (T6641), Black | cart | 4 | | | 4 | 2 | | | 2 | | | | 0 | | | | 0 | 6 | 267.54 | 1,605.24 |
| 29 INK CART, EPSON C13T6664200 (T6642), Cyan | cart | 1 | | | 1 | 1 | | | 1 | | | | 0 | | | | 0 | 2 | 267.54 | 535.08 |
| 30 INK CART, EPSON C13T6664300 (T6643), Magenta | cart | 1 | | | 1 | 1 | | | 1 | | | | 0 | | | | 0 | 2 | 267.54 | 535.08 |
| 31 INK CART, EPSON C13T6664400 (T6644), Yellow | cart | 1 | | | 1 | 1 | | | 1 | | | | 0 | | | | 0 | 2 | 267.54 | 535.08 |
| 32 INK CART, HP 51645A, (HP45), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,375.92 | - |

| | Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT | |
|----|---|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|-----------------------------------|--------------|----------------|
| | | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | | | Total Quantity |
| 33 | INK CART, HP C1823A, (HP23), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,692.60 | - |
| 34 | INK CART, HP C4844A, (HP10), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,567.02 | - |
| 35 | INK CART, HP C4906AA, (HP940XL), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,599.78 | - |
| 36 | INK CART, HP C4907AA, (HP940XL), Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,081.08 | - |
| 37 | INK CART, HP C4908AA, (HP940XL), Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,081.08 | - |
| 38 | INK CART, HP C4909AA, (HP940XL), Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,081.08 | - |
| 39 | INK CART, HP C4936A, (HP18), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 935.84 | - |
| 40 | INK CART, HP C4937A, (HP18), Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 706.52 | - |
| 41 | INK CART, HP C4938A, (HP18), Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 706.52 | - |
| 42 | INK CART, HP C4939A, (HP18), Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 706.52 | - |
| 43 | INK CART, HP C6578DA, (HP78), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,588.86 | - |
| 44 | INK CART, HP C6615DA, (HP15), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,299.48 | - |
| 45 | INK CART, HP C6625AA, (HP17), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,414.14 | - |
| 46 | INK CART, HP C6656AA, (HP56), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 967.51 | - |
| 47 | INK CART, HP C6657AA, (HP57), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,539.72 | - |
| 48 | INK CART, HP C8727AA, (HP27), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 840.84 | - |
| 49 | INK CART, HP C8765WA, (HP94), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 928.20 | - |
| 50 | INK CART, HP C8766WA, (HP95), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,158.61 | - |
| 51 | INK CART, HP C8767WA, (HP96), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,425.06 | - |
| 52 | INK CART, HP C9351AA, (HP21), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 675.95 | - |
| 53 | INK CART, HP C9352AA, (HP22), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 789.52 | - |
| 54 | INK CART, HP C9361WA, (HP93), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,414.14 | - |
| 55 | INK CART, HP C9362WA, (HP92), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 630.08 | - |
| 56 | INK CART, HP C9363WA, (HP97), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,564.84 | - |
| 57 | INK CART, HP C9364WA, (HP98), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 851.76 | - |
| 58 | INK CART, HP CB314A, (HP900), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 311.22 | - |
| 59 | INK CART, HP CB315A, (HP900), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 378.92 | - |
| 60 | INK CART, HP CB335WA, (HP74), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 711.98 | - |
| 61 | INK CART, HP CB336WA, (HP74XL), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,534.26 | - |
| 62 | INK CART, HP CB337WA, (HP75), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 819.00 | - |
| 63 | INK CART, HP CB338WA, (HP75XL), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,556.10 | - |
| 64 | INK CART, HP CC640WA, (HP60), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 666.12 | - |
| 65 | INK CART, HP CC641WA, (HP60XL), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,468.74 | - |
| 66 | INK CART, HP CC643WA, (HP60), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 785.15 | - |
| 67 | INK CART, HP CC644WA, (HP60XL), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,708.98 | - |
| 68 | INK CART, HP CC653AA, (HP901), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 666.12 | - |
| 69 | INK CART, HP CC656AA, (HP901), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,026.48 | - |
| 70 | INK CART, HP CC660AA, (HP702), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,054.87 | - |
| 71 | INK CART, HP CD887AA, (HP703), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 363.64 | - |
| 72 | INK CART, HP CD888AA, (HP703), Tri-color | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 363.64 | - |
| 73 | INK CART, HP CD971AA, (HP 920), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 832.10 | - |
| 74 | INK CART, HP CD972AA, (HP 920XL), Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 638.82 | - |
| 75 | INK CART, HP CD973AA, (HP 920XL), Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 638.82 | - |
| 76 | INK CART, HP CD974AA, (HP 920XL), Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 638.82 | - |
| 77 | INK CART, HP CD975AA, (HP 920XL), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,201.20 | - |

| | Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT | |
|-----|---|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|-----------------------------------|--------------|------------|
| | | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | | | Q4 |
| 78 | INK CART, HP CH561WA, (HP61), Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 638.82 | - |
| 79 | INK CART, HP CH562WA, (HP61), Tricolor | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 790.61 | - |
| 80 | INK CART, HP CN045AA, (HP950XL), Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 1,619.44 | - |
| 81 | INK CART, HP CN046AA, (HP951XL), Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 1,201.20 | - |
| 82 | INK CART, HP CN047AA, (HP951XL), Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 1,201.20 | - |
| 83 | INK CART, HP CN048AA, (HP951XL), Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 1,201.20 | - |
| 84 | INK CART, HP CN692AA, (HP704), Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 363.64 | - |
| 85 | INK CART, HP CN693AA, (HP704), Tri-color | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 363.64 | - |
| 86 | INK CART, HP CZ107AA, (HP678), Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 375.65 | - |
| 87 | INK CART, HP CZ108AA, (HP678), Tricolor | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 378.92 | - |
| 88 | INK CART, HP CZ121A (HP685A), Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 382.20 | - |
| 89 | INK CART, HP CZ122A (HP685A), Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 251.16 | - |
| 90 | INK CART, HP CZ123A (HP685A), Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 251.16 | - |
| 91 | INK CART, HP CZ124A (HP685A), Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 251.16 | - |
| 92 | INK CART, HP Q8893AA (C8728AA), (HP28), Colored | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 960.96 | - |
| 93 | INK CART, LEXMARK 10NO217 (#17), Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 1,053.78 | - |
| 94 | INK CART, LEXMARK 10NO227 (#27), Colored | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 1,255.80 | - |
| 95 | TONER CART, BROTHER TN-2025, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 2,684.14 | - |
| 96 | TONER CART, BROTHER TN-2130, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 1,911.00 | - |
| 97 | TONER CART, BROTHER TN-2150, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,003.00 | - |
| 98 | TONER CART, BROTHER TN-3320, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,503.14 | - |
| 99 | TONER CART, BROTHER TN-3350, black, for HL5450DN (CU Printer) | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,219.76 | - |
| 100 | TONER CART, HP C4092A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 2,878.51 | - |
| 101 | TONER CART, HP C4096A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,620.52 | - |
| 102 | TONER CART, HP C7115A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,119.84 | - |
| 103 | TONER CART, HP CB435A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 2,855.58 | - |
| 104 | TONER CART, HP CB436A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,215.94 | - |
| 105 | TONER CART, HP CB540A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,429.97 | - |
| 106 | TONER CART, HP CB541A, Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,118.75 | - |
| 107 | TONER CART, HP CB542A, Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,118.75 | - |
| 108 | TONER CART, HP CB543A, Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,118.75 | - |
| 109 | TONER CART, HP CC364A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 7,687.68 | - |
| 110 | TONER CART, HP CC530A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,421.78 | - |
| 111 | TONER CART, HP CC531A, Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,085.44 | - |
| 112 | TONER CART, HP CC532A, Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,085.44 | - |
| 113 | TONER CART, HP CC533A, Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,085.44 | - |
| 114 | TONER CART, HP CE255A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 6,673.21 | - |
| 115 | TONER CART, HP CE278A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,223.58 | - |
| 116 | TONER CART, HP CE285A (HP85A), Black | cart | 11 | 29 | | 40 | 1 | 6 | 2 | 9 | 1 | | 1 | 1 | | | 1 | 51 | 2,842.48 | 144,966.28 |
| 117 | TONER CART, HP CE310A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 2,432.98 | - |
| 118 | TONER CART, HP CE311A, Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 2,598.96 | - |
| 119 | TONER CART, HP CE312A, Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 2,598.96 | - |
| 120 | TONER CART, HP CE313A, Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 2,598.96 | - |
| 121 | TONER CART, HP CE320A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,210.48 | - |
| 122 | TONER CART, HP CE321A, Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,090.36 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|-----------------------|---|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 123 | TONER CART, HP CE322A, Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,090.36 | - |
| 124 | TONER CART, HP CE323A, Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,090.36 | - |
| 125 | TONER CART, HP CE390A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 7,644.00 | - |
| 126 | TONER CART, HP CE400A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 6,925.46 | - |
| 127 | TONER CART, HP CE401A, Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 10,138.13 | - |
| 128 | TONER CART, HP CE402A, Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 10,138.13 | - |
| 129 | TONER CART, HP CE403A, Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 10,138.13 | - |
| 130 | TONER CART, HP CE410A, (HP305), Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,822.00 | - |
| 131 | TONER CART, HP CE411A, (HP305), Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,662.02 | - |
| 132 | TONER CART, HP CE412A, (HP305), Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,662.02 | - |
| 133 | TONER CART, HP CE413A, (HP305), Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,662.02 | - |
| 134 | TONER CART, HP CE505A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,843.84 | - |
| 135 | TONER CART, HP CE505X, Black, high cap | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 7,057.60 | - |
| 136 | TONER CART, HP Q2612A, Black | cart | 8 | 1 | | 9 | | | | 0 | | | 0 | | | | 0 | 9 | 3,119.84 | 28,078.60 |
| 137 | TONER CART, HP Q2613A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,494.40 | - |
| 138 | TONER CART, HP Q5942A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 7,644.00 | - |
| 139 | TONER CART, HP Q5949A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,707.34 | - |
| 140 | TONER CART, HP Q5950A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 8,026.20 | - |
| 141 | TONER CART, HP Q5951A, Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 11,387.38 | - |
| 142 | TONER CART, HP Q5952A, Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 11,387.38 | - |
| 143 | TONER CART, HP Q5953A, Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 11,387.38 | - |
| 144 | TONER CART, HP Q6000A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,483.48 | - |
| 145 | TONER CART, HP Q6001A, Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,794.70 | - |
| 146 | TONER CART, HP Q6002A, Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,794.70 | - |
| 147 | TONER CART, HP Q6003A, Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,794.70 | - |
| 148 | TONER CART, HP Q6470A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,802.89 | - |
| 149 | TONER CART, HP Q6471A, Cyan | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,770.13 | - |
| 150 | TONER CART, HP Q6472A, Yellow | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 6,137.04 | - |
| 151 | TONER CART, HP Q6473A, Magenta | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 6,137.04 | - |
| 152 | TONER CART, HP Q7553A, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,951.95 | - |
| 153 | TONER CART, LEXMARK E360H11P, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 9,318.04 | - |
| 154 | TONER CART, LEXMARK T650A11P, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 10,111.92 | - |
| 155 | TONER CART, SAMSUNG ML-D2850B, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,077.80 | - |
| 156 | TONER CART, SAMSUNG MLT-D101S, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 2,730.00 | - |
| 157 | TONER CART, SAMSUNG MLT-D103L, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,057.60 | - |
| 158 | TONER CART, SAMSUNG MLT-D103S, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,057.60 | - |
| 159 | TONER CART, SAMSUNG MLT-D104S, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 2,675.40 | - |
| 160 | TONER CART, SAMSUNG MLT-D105L, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,003.00 | - |
| 161 | TONER CART, SAMSUNG MLT-D108S, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 2,730.00 | - |
| 162 | TONER CART, SAMSUNG MLT-D119S(ML-2010D3), Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 3,276.00 | - |
| 163 | TONER CART, SAMSUNG MLT-D203E, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 7,644.00 | - |
| 164 | TONER CART, SAMSUNG MLT-D203L, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,787.60 | - |
| 165 | TONER CART, SAMSUNG MLT-D203U, black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 9,937.20 | - |
| 166 | TONER CART, SAMSUNG MLT-D205E, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 8,408.40 | - |
| 167 | TONER CART, SAMSUNG MLT-D205L, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 5,023.20 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|--|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 168 TONER CART, SAMSUNG SCX-D6555A, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 4,422.60 | - |
| 169 RIBBON CART, EPSON C13S015516 (#8750), Black, for LX-300 | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 80.59 | - |
| 170 RIBBON CART, EPSON C13S015531 (S015086), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 761.12 | - |
| 171 RIBBON CART, EPSON C13S015584 (S015327), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 351.62 | - |
| 172 RIBBON CART, EPSON C13S015632, Black, for LX-310 | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 79.72 | - |
| B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) | | | | | | | | | | | | | | | | | | | | |
| COMMON ELECTRICAL SUPPLIES | | | | | | | | | | | | | | | | | | | | |
| 1 BALLAST, 36 watts | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 78.52 | - |
| 2 FLUORESCENT LAMP, tubular, 14 watts | tube | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 92.82 | - |
| 3 FLUORESCENT LIGHTING FIXTURE, 1 x 36W | set | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 382.20 | - |
| COMMON OFFICE EQUIPMENT | | | | | | | | | | | | | | | | | | | | |
| 1 CALCULATOR, MINI-PRINTING, 1 unit per box | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 977.34 | - |
| 2 CALCULATOR, PRINTING, DESKTOP, 1 unit per box | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 2,063.88 | - |
| 3 ELECTRONIC TIME RECORDER OR BUNDY CLOCK, electronic, compact design with large clock face, 2-color ribbon, with dot matrix printer, wall or desk mount, 220 volts | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 3,481.30 | - |
| 4 MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with built-in siren, red or blue color | unit | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 2,839.20 | - |
| 5 WIRELESS N-ROUTER, wireless speed: 300 Mbps, standard: IEEE 802.11g, IEEE 802.3u, IEEE 802.3, interface: 4 x 10/100 ports, 1 x 10/100 WAN port, LED indicator: Power, WLAN, LAN(10/100), Internet Status, with patch cable and power adapter, warranty: one(1) year warranty, frequency band: 2.4 GHz, one(1) unit/box | unit | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 1,089.82 | 2,179.63 |
| COMMON OFFICE SUPPLIES | | | | | | | | | | | | | | | | | | | | |
| 1 CARTOLINA, white, 20 pieces per pack | pack | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 54.60 | - |
| 2 CLIP, bulldog, 73mm (3") | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 8.74 | - |
| 3 COLUMNAR PAD, 18 cols, 50 gsm min. | pad | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 68.80 | - |
| 4 ENVELOPE, PAY, 500 pieces per box | box | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 120.45 | - |
| 5 ILLUSTRATION BOARD, (30"x40") | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 36.80 | - |
| 6 INDEX CARD BOX, 3"x5" | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 38.22 | - |
| 7 INDEX CARD BOX, 5"x8" | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 57.88 | - |
| 8 INDEX CARD, 3"x5", 500 pieces per pack | pack | | | 10 | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 53.83 | 538.34 |
| 9 INDEX CARD, 5"x8", 500 pieces per pack | pack | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 146.31 | - |
| 10 MANILA PAPER, 10sheets per pack | pack | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 27.30 | - |
| 11 MAP PIN, round head, 100 pieces per case | case | | | | 0 | 2 | | | 2 | | | | 0 | | | | 0 | 2 | 42.37 | 84.74 |
| 12 OIL, for general purpose lubricant, 120 mL | bottle | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 38.75 | - |
| 13 PAPER, Thermal, 210mm x 30m | roll | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 31.45 | - |
| 14 PUSH PIN, flat head type, assorted colors, 100 pieces per case | case | 4 | | 8 | 12 | | 5 | | 5 | | | | 0 | | | | 0 | 17 | 26.21 | 445.54 |
| 15 RIBBON, for manual typewriter, in box,, with each spool individually wrapped in plastic | spool | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 16.93 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|---|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 16 RING BINDER, Plastic 25mm, 10 pieces per bundle | bundle | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 158.34 | 158.34 |
| 17 RING BINDER, Plastic 50mm, 10 pieces per bundle | bundle | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 305.58 | 305.58 |
| 18 STAPLE WIRE, Heavy duty, 23/17 | box | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 43.55 | - |
| 19 TAPE DISPENSER, handheld | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 30.56 | - |
| 20 TAPE, for adding machine | roll | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 8.52 | - |
| 21 TIME CARD, for Amano Bundy Clock,100 pieces bundle | bundle | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 72.94 | - |
| COMMON JANITORIAL SUPPLIES | | | | | | | | | | | | | | | | | | | | |
| 1 FLOOR WAX, Liquid type, natural | can | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 389.03 | - |
| 2 FLOOR WAX, Paste type, natural | can | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 234.78 | - |
| 3 SOAP, BATHROOM, 90 grams, 1 piece in individual box | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 23.48 | - |
| CONSUMABLES | | | | | | | | | | | | | | | | | | | | |
| 1 INK CART, EPSON C13T103190 (103), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 909.64 | - |
| 2 INK CART, EPSON C13T103290 (103), Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 606.06 | - |
| 3 INK CART, EPSON C13T103390 (103), Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 606.06 | - |
| 4 INK CART, EPSON C13T103490 (103), Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 606.06 | - |
| 5 INK CART, EPSON C13T143190 (143), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 616.98 | - |
| 6 INK CART, EPSON C13T143290 (143), Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 489.22 | - |
| 7 INK CART, EPSON C13T143390 (143), Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 489.22 | - |
| 8 INK CART, EPSON C13T143490 (143), Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 489.22 | - |
| 9 INK CART, EPSON C13T166190 (166XL), Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 185.64 | - |
| 10 INK CART, EPSON C13T166290 (166XL), Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 349.44 | - |
| 11 INK CART, EPSON C13T166390 (166XL), Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 349.44 | - |
| 12 INK CART, EPSON C13T166490 (166XL), Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 349.44 | - |
| 13 INK CART, HP C4836A, (HP11), Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,611.79 | - |
| 14 INK CART, HP C4837A, (HP11), Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,611.79 | - |
| 15 INK CART, HP C4838A, (HP11), Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 1,611.79 | - |
| 16 RIBBON CART, LEXMARK 3070169 (11A3550) | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 819.00 | - |
| 17 RIBBON CART., FUJITSU DL 3850 | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 469.56 | - |
| 18 TONER CART, BROTHER TN-150BK, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 3,401.58 | - |
| 19 TONER CART, BROTHER TN-150C, Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 3,892.98 | - |
| 20 TONER CART, BROTHER TN-150M, Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 3,892.98 | - |
| 21 TONER CART, BROTHER TN-150Y, Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 3,892.98 | - |
| 22 TONER CART, BROTHER TN-155BK, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 4,804.80 | - |
| 23 TONER CART, FUJI XEROX CWAA0762, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 5,967.78 | - |
| 24 TONER CART, HP CE250A, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 5,678.40 | - |
| 25 TONER CART, HP CE251A, Cyan | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 11,079.43 | - |
| 26 TONER CART, HP CE252A, Yellow | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 11,079.43 | - |
| 27 TONER CART, HP CE253A, Magenta | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 11,079.43 | - |
| 28 TONER CART, HP Q1338A, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 7,010.64 | - |
| 29 TONER CART, HP Q6511A, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 6,187.27 | - |
| 30 TONER CART, HP Q7551A, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 6,470.10 | - |
| 31 TONER CART, LEXMARK 34217HR, Black | cart | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | 4,947.85 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|--|-----------------|----------------------|-----|-------|-----|-------|-----|------|-----|------|-----|------|----|-----|-----|-----|-----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 32 TONER CART, SAMSUNG ML-2250D5, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | | 0 | 0 | 5,023.20 | - |
| 33 TONER CART, SAMSUNG ML-D3050B, Black | cart | | | | 0 | | | | 0 | | | 0 | | | | | 0 | 0 | 6,988.80 | - |
| Office Equipment and Accessories | | | | | | | | | | | | | | | | | | | | |
| 1 Dater | piece | 3 | | | 3 | | | | 0 | | | 0 | | | | | 0 | 3 | 150.00 | 450.00 |
| 2 Stapler Standard with Remover | piece | 3 | | | 3 | | | | 0 | | | 0 | | | | | 0 | 3 | 96.70 | 290.10 |
| 3 PVC Cover size long | pack | 2 | | | 2 | | | | 0 | | | 0 | | | | | 0 | 2 | 200.00 | 400.00 |
| 4 PVC Cover size 8x11 | pack | 2 | | | 2 | | | | 0 | | | 0 | | | | | 0 | 2 | 180.00 | 360.00 |
| 5 CD rack, 100 cd capacity | piece | | | 1 | 1 | | | | 0 | | | 0 | | | | | 0 | 1 | 350.00 | 350.00 |
| 6 4 Layer Bond Paper organizer, color red | | | | | 0 | | 2 | | 2 | | | 0 | | | | | 0 | 2 | 250.00 | 500.00 |
| 7 Tucker stapler | piece | 1 | | | 1 | | | | 0 | | | 0 | | | | | 0 | 1 | 250.00 | 250.00 |
| 8 Laminator | set | 1 | | | 1 | | | | 0 | | | 0 | | | | | 0 | 1 | 3,000.00 | 3,000.00 |
| 9 Laminator sheet | set | 1 | | | 1 | | | | 0 | | | 0 | | | | | 0 | 1 | 500.00 | 500.00 |
| Tucker stapler, staple wires | box | 2 | | | 2 | | | | 0 | | | 0 | | | | | 0 | 2 | 75.00 | 150.00 |
| | | | | | 0 | | | | 0 | | | 0 | | | | | 0 | 0 | | |
| Office Supplies | | | | | | | | | | | | | | | | | | | | |
| 1 Special Paper (for Certificates) | pcs. | | 200 | | 200 | | | 200 | 200 | | | 0 | | | 100 | | 100 | 500 | 5.00 | 2,500.00 |
| 2 Ark file | pcs. | | 8 | | 8 | | | | 0 | | | 0 | | | | | 0 | 8 | 100.00 | 800.00 |
| 3 Ballpen, black | pcs. | 32 | 97 | 2 | 131 | 10 | | | 10 | | | 0 | | | | | 0 | 141 | 6.00 | 846.00 |
| 4 Ballpen, red | pcs. | | 12 | 12 | 24 | | | | 0 | | | 0 | | | | | 0 | 24 | 6.00 | 144.00 |
| 5 Bookpaper, long s20 | reams | | 20 | | 20 | | | | 0 | | | 0 | | | | | 0 | 20 | 200.00 | 4,000.00 |
| 6 Bookpaper, short s20 | reams | | 20 | | 20 | | | | 0 | 6 | | 6 | | | | | 0 | 26 | 190.00 | 4,940.00 |
| 7 Highlighter | pcs. | | 10 | | 10 | | | | 0 | | | 0 | | | | | 0 | 10 | 26.20 | 262.00 |
| 8 Paper, white wove, long | reams | | 15 | | 15 | | | | 0 | | | 0 | | | | | 0 | 15 | 180.00 | 2,700.00 |
| 9 Paper, white wove,short | reams | | 15 | | 15 | | | | 0 | | | 0 | | | | | 0 | 15 | 170.00 | 2,550.00 |
| 10 Staple #35 | pcs. | 8 | 16 | | 24 | | | | 0 | 2 | | 2 | | | | | 0 | 26 | 200.00 | 5,200.00 |
| 11 Paper bond-long (8 1/2 x 13") 70gsm (Subs 20) | reams | 17 | 15 | | 32 | | 10 | | 10 | 12 | | 12 | 5 | | | | 5 | 59 | 118.20 | 6,973.80 |
| 12 Whitewove-long (8 1/2"x13") 70gsm | reams | 5 | 4 | | 9 | | 4 | | 4 | | | 0 | 5 | | | | 5 | 18 | 118.30 | 2,129.40 |
| 13 Bond Paper long - subs 20 | reams | 20 | 30 | | 50 | | | | 0 | | | 0 | | | | | 0 | 50 | 140.00 | 7,000.00 |
| 14 Bond Paper short - subs 20 | reams | 89 | 30 | | 119 | | | | 0 | 7 | | 7 | | | | | 0 | 126 | 120.00 | 15,120.00 |
| 15 Bond Paper colored long - Blue | reams | 10 | 10 | | 20 | | | | 0 | | | 0 | | | | | 0 | 20 | 145.00 | 2,900.00 |
| 16 Bond Paper colored long - Yellow | reams | 2 | 2 | | 4 | | | | 0 | | | 0 | | | | | 0 | 4 | 145.00 | 580.00 |
| 17 Signing pwn, 2 point mm needle | pcs. | 6 | | | 6 | | | | 0 | | | 0 | | | | | 0 | 6 | 43.50 | 261.00 |
| 18 Isopropyl alcohol (70%) | pcs. | 3 | | | 3 | 3 | | | 3 | 3 | | 3 | 3 | | | | 3 | 12 | 65.00 | 780.00 |
| 19 Book Paper, short, 8.5 x 11, 80gsm | reams | 3 | | | 3 | | | | 0 | | | 0 | | | | | 0 | 3 | 130.00 | 390.00 |
| 20 Book Paper, long, 8.5 x 13, 80gsm | reams | 3 | | | 3 | | | | 0 | | | 0 | | | | | 0 | 3 | 140.00 | 420.00 |
| 21 Calculator, Casio DM-1200TE, 12 digits | piece | 1 | | | 1 | | | | 0 | | | 0 | | | | | 0 | 1 | 500.00 | 500.00 |
| 22 Carbon paper, short, 8.5 x 11, plastofoil | boxes | 2 | | | 2 | | | | 0 | 2 | | 2 | | | | | 0 | 4 | 70.00 | 280.00 |
| 23 Ring Binder, 1" diameter, black | length | 6 | | | 6 | | | | 0 | 6 | | 6 | | | | | 0 | 12 | 15.00 | 180.00 |
| 24 Ring Binder, 3/4" diameter, black | length | 3 | | | 3 | | | | 0 | 3 | | 3 | | | | | 0 | 6 | 13.00 | 78.00 |
| 25 Paper bond-A4 (8 1/2 x 12") 70gsm (Subs 20) | reams | | 10 | | 10 | | 5 | | 5 | | | 0 | | | | | 0 | 15 | 102.35 | 1,535.25 |
| 26 Whitewove-A4 (8 1/2"x13") 70gsm | reams | | 4 | | 4 | | 4 | | 4 | | | 0 | | | | | 0 | 8 | 118.30 | 946.40 |
| 27 Ring Binder 24mm x 1.12m 80 rings black (1"x44") | piece | 20 | | | 20 | | | 10 | 10 | | | 0 | | | | | 0 | 30 | 119.40 | 3,582.00 |
| 28 Ring Binder 19mm x 1.12m 80 rings black (3/4"x44") | piece | 5 | | | 5 | | | | 0 | | | 0 | | | | | 0 | 5 | 105.20 | 526.00 |
| 29 Push Pins hammer head type, asstd colors, 100's/box | piece | 1 | | | 1 | | | | 0 | | | 0 | | | | | 0 | 1 | 20.00 | 20.00 |
| 30 Stamping Dater, Automatic with ink pad 3.5 cm x6 cm | piece | 1 | | | 1 | | | | 0 | | | 0 | | | | | 0 | 1 | 501.40 | 501.40 |
| 31 Stapler Remover Twin Jaws | piece | 1 | | | 1 | | | | 0 | | | 0 | | | | | 0 | 1 | 18.50 | 18.50 |

| | Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT | | |
|----|--|-----------------|----------------------|-----|-------|-----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|-----------------------------------|--------------|--------|----------------|
| | | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | | | Q4 | Total Quantity |
| 32 | Noteepad 51mm x 76mm (2x3) assorted colors | pad | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 32.70 | 32.70 |
| 33 | Paper Bond PG A4 Size 70 gsm | reams | 4 | | | 4 | | | 4 | 4 | | 3 | | 3 | | | | 0 | 11 | 102.35 | 1,125.85 |
| 34 | Paper Bond PG Legal Size (8.5x13) 70 gsm | reams | 10 | | | 10 | | | | 0 | 7 | 6 | | 13 | | | | 0 | 23 | 118.20 | 2,718.60 |
| 35 | PVC Cover Long Green | reams | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 900.00 | 900.00 |
| 36 | Alcohol Rubbing, 500ml | bottles | 5 | 6 | | 11 | | | | 0 | | | | 0 | | | | 0 | 11 | 39.05 | 429.55 |
| 37 | Folder White Legal Size | piece | 30 | | | 30 | | | 20 | 20 | | | | 0 | | | | 0 | 50 | 4.00 | 200.00 |
| 38 | Bond paper, green, short | reams | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 138.00 | 414.00 |
| 39 | Bond paper, pink, long | reams | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 138.00 | 414.00 |
| 40 | Bond paper, yellow, short | reams | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 138.00 | 414.00 |
| 41 | Bookpaper, 8.5x11, multi-purpose | reams | 12 | | | 12 | | | | 0 | | | | 0 | | | | 0 | 12 | 138.00 | 1,656.00 |
| 42 | Bookpaper, 8.5x13, multi-purpose | reams | 36 | | | 36 | | | | 0 | | | | 0 | | | | 0 | 36 | 138.00 | 4,968.00 |
| 43 | Disbursement Voucher binder | piece | 124 | | | 124 | | | | 0 | | | | 0 | | | | 0 | 124 | 114.50 | 14,198.00 |
| 44 | Folder, Expanded, Long, green | piece | 154 | 50 | 124 | 328 | | | | 0 | 10 | | | 10 | | | | 0 | 338 | 6.00 | 2,028.00 |
| 45 | Paper mimeo, white, 8.5x11 | reams | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 138.00 | 414.00 |
| 46 | Paper mimeo, white, 8.5x13 | reams | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 118.25 | 354.75 |
| 47 | Glue all purpose | piece | | 3 | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 50.15 | 150.45 |
| 48 | Pentel Pen black | piece | | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 50.00 | 100.00 |
| 49 | Scotch Tape | piece | | 3 | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 18.20 | 54.60 |
| 50 | Envelope, documentary, legal size, with DNSC print, 500/bx | boxes | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 800.00 | 800.00 |
| 51 | Photo paper, A4, glossy | piece | | 30 | | 30 | | | | 0 | | | | 0 | | | | 0 | 30 | 4.00 | 120.00 |
| 52 | Sticker paper, A4, matte | piece | | 30 | | 30 | | | | 0 | | | | 0 | | | | 0 | 30 | 3.00 | 90.00 |
| 53 | Paper, PPC short | reams | 10 | | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 150.00 | 1,500.00 |
| 54 | Paper, PPC Long | reams | | 12 | | 12 | 5 | | | 5 | | | | 0 | | | | 0 | 17 | 190.00 | 3,230.00 |
| 55 | Ballpen (pilot G-tec-C-4) | piece | | | | 0 | 10 | | | 10 | | | | 0 | | | | 0 | 10 | 40.00 | 400.00 |
| 56 | Whiteboardpen ultra fine | piece | 5 | | | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | 43.00 | 215.00 |
| 57 | Yellow Pad | pad | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 30.00 | 90.00 |
| 58 | Stamp pad, Big | piece | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 30.00 | 60.00 |
| 59 | Data file Box with Cover (7" wide, red) | piece | 5 | | | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | 235.00 | 1,175.00 |
| 60 | Tape , Transparent, 1" | roll | | 12 | | 12 | | | | 0 | | | | 0 | | | | 0 | 12 | 19.00 | 228.00 |
| 61 | Carbon paper, plastfoil, long | boxes | | 6 | | 6 | | | | 0 | | | | 0 | | | | 0 | 6 | 268.00 | 1,608.00 |
| 62 | Data files, Side clip | piece | | 10 | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 195.00 | 1,950.00 |
| 63 | Office Paste | piece | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 22.50 | 22.50 |
| 64 | Glue , 200g with applicator | piece | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 51.75 | 51.75 |
| 65 | Paper, newsprint, long | reams | | 12 | | 12 | | | | 0 | | | | 0 | | | | 0 | 12 | 101.75 | 1,221.00 |
| 66 | Folder, Long, brown | pack | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 316.50 | 316.50 |
| 65 | Sharpener, for pencil | piece | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 12.00 | 24.00 |
| 66 | Tape, packaging #2" | piece | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 35.11 | 105.33 |
| 67 | Data Folder, 75mmx230mmx380mm min | piece | 10 | | | 10 | | | | 0 | 6 | | | 6 | | | | 0 | 16 | 80.65 | 1,290.40 |
| 68 | paper, Multi-purpose copy, 80 gsm, A4 | reams | | | | 0 | 32 | | | 32 | | | | 0 | | | | 0 | 32 | 120.00 | 3,840.00 |
| 69 | Paper mimeo (whitewove); A4 size;70gsm | reams | 1 | | | 1 | 1 | | | 1 | 1 | 6 | | 7 | | | | 0 | 9 | 90.00 | 810.00 |
| 70 | Paper mimeo (whitewove); Legal size;70gsm | reams | 1 | | | 1 | 1 | | | 1 | 1 | 6 | | 7 | | | | 0 | 9 | 110.00 | 990.00 |
| 71 | Ballpen, black | box | | | 2 | 2 | 1 | | | 1 | | | | 0 | | | | 0 | 3 | 100.00 | 300.00 |
| 72 | Paper bond premium grade, long, 70gsm | reams | 20 | | | 20 | | | | 0 | | | | 0 | | | | 0 | 20 | 200.00 | 4,000.00 |
| 73 | Illustration Board, (30"x40") | piece | 10 | | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 37.00 | 370.00 |
| 74 | Arc file top clip, legal size | piece | 25 | | | 25 | | | | 0 | | | | 0 | | | | 0 | 25 | 140.00 | 3,500.00 |
| 75 | Double Sided tape heavy duty 1 inch (paper) | roll | 7 | | | 7 | | | 2 | 2 | | | | 0 | | | | 0 | 9 | 170.00 | 1,530.00 |
| 76 | Sticker paper, short, white | pack | 13 | | | 13 | | | | 0 | | | | 0 | | | | 0 | 13 | 100.00 | 1,300.00 |
| 77 | Sticker paper, long, white | pack | 103 | | | 103 | | | | 0 | | | | 0 | | | | 0 | 103 | 100.00 | 10,300.00 |
| 78 | Whiteboard marker, refill ink ,black | jar | 4 | | 32 | 36 | | | | 0 | | | | 0 | | | | 0 | 36 | 100.00 | 3,600.00 |
| 79 | Rag | bundle | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 92.16 | 184.32 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|--|-----------------|----------------------|-----|-------|-----|-------|-----|------|-----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 80 Sticker paper, short, colored | pack | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 100.00 | 300.00 |
| 81 Book paper, 11x8.5, subs20 | reams | | | 17 | 17 | | | | 0 | | | | 0 | | | | 0 | 17 | 138.00 | 2,346.00 |
| 82 Whiteboard marker, refill ink ,red | jar | | | 24 | 24 | | | | 0 | | | | 0 | | | | 0 | 24 | 100.00 | 2,400.00 |
| 83 Pentel Pen, broad, black | piece | | | 3 | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 50.00 | 150.00 |
| 84 Pentel Pen, broad, blue | piece | | | 3 | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 50.00 | 150.00 |
| 85 Envelope, long | doz | | | 2 | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 60.00 | 120.00 |
| 86 Envelope, short | doz | | | 2 | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 60.00 | 120.00 |
| 87 Fastener, plastic | box | | | 1 | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 40.00 | 40.00 |
| 88 Ruler, 18 inches | piece | | | 1 | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 10.00 | 10.00 |
| 89 Notepad 51mmx51mm (2"x2"), 400 sheets per pad, asstd colors | pad | 3 | | | 3 | 2 | | | 2 | | | | 0 | | | | 0 | 5 | 40.00 | 200.00 |
| 90 Linen paper, long, light yellow, pack of 10 pcs | pack | 10 | | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 10.00 | 100.00 |
| 91 Thumbtacks big | box | 4 | | | 4 | | | | 0 | | | | 0 | | | | 0 | 4 | 120.00 | 480.00 |
| 91 Double Sided tape heavy duty 1 inch (foam) | roll | 5 | | | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | 120.00 | 600.00 |
| 92 Whiteboard marker, refill ink blue | jar | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 104.00 | 104.00 |
| 93 3 Hole ring filer, 1 1/2 inch, color black | piece | | | | 0 | | 40 | | 40 | | | | 0 | | | | 0 | 40 | 175.00 | 7,000.00 |
| 94 3 Hole ring filer, 1 1/2 inch, color green | piece | | | | 0 | | 75 | | 75 | | | | 0 | | | | 0 | 75 | 175.00 | 13,125.00 |
| 95 3 Hole ring filer, 1 1/2 inch, color blue | piece | | | | 0 | | 75 | | 75 | | | | 0 | | | | 0 | 75 | 175.00 | 13,125.00 |
| 96 3 Hole ring filer, 1 1/2 inch, color red | piece | | | | 0 | | 75 | | 75 | | | | 0 | | | | 0 | 75 | 175.00 | 13,125.00 |
| 97 3 Hole ring filer, 1 1/2 inch, color white | piece | | | | 0 | | 50 | | 50 | | | | 0 | | | | 0 | 50 | 175.00 | 8,750.00 |
| 98 3 Hole ring filer, 1 1/2 inch, color green | piece | | | | 0 | | 75 | | 75 | | | | 0 | | | | 0 | 75 | 175.00 | 13,125.00 |
| 99 Bond Paper A4, 80 gsm | reams | | | | 0 | | 50 | | 50 | | | | 0 | | | | 0 | 50 | 150.00 | 7,500.00 |
| 100 A4 Cellophane Portfolio Organizer, 20 pcs/pack | pack | | | | 0 | | 175 | | 175 | | | | 0 | | | | 0 | 175 | 35.00 | 6,125.00 |
| 101 Sticker paper, white | set | | | 50 | 50 | | 10 | | 10 | | | | 0 | | | | 0 | 60 | 40.00 | 2,400.00 |
| 102 Envelope,Expanded,color green | piece | | | | 0 | | 50 | | 50 | | | | 0 | | | | 0 | 50 | 15.00 | 750.00 |
| 103 Construction Paper, assorted | piece | | | 50 | 50 | | | | 0 | | | | 0 | | | | 0 | 50 | 20.00 | 1,000.00 |
| 104 Desk Pen | piece | | | 20 | 20 | | | | 0 | | | | 0 | | | | 0 | 20 | 30.00 | 600.00 |
| 105 Paper Fastener, plastic | box | | | 4 | 4 | | | | 0 | | | | 0 | | | | 0 | 4 | 35.00 | 140.00 |
| 106 Index card, 1/2 size | pack | | | 10 | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 50.00 | 500.00 |
| 107 Colored paper, assorted colors | piece | | | 100 | 100 | | | | 0 | | | | 0 | | | | 0 | 100 | 3.00 | 300.00 |
| 108 Acesion Road | piece | | | 5 | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | 300.00 | 1,500.00 |
| 109 Cutter | piece | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 150.00 | 300.00 |
| 110 Puncher, heavy duty | piece | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 3,000.00 | 3,000.00 |
| 111 Folder, clear plastic, A4 | pack | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 300.00 | 600.00 |
| 112 Ink, permanent parking pen, black | bottles | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 80.00 | 240.00 |
| 113 Ink, whiteboard pen, black | bottles | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 80.00 | 240.00 |
| 114 Filing box | piece | 5 | | | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | 75.00 | 375.00 |
| 115 Ballpen, red (pilot) | piece | | | | 0 | | | 5 | 5 | | | | 0 | | | | 0 | 5 | 70.00 | 350.00 |
| 116 Pilot Gtch c4, black ballpen | box | | | | 0 | | | 2 | 2 | | | | 0 | | | | 0 | 2 | 100.00 | 200.00 |
| 117 Clip, bulldog (3") | piece | | | | 0 | 12 | | | 12 | | | | 0 | | | | 0 | 12 | 10.00 | 120.00 |
| 118 Data File Box, (5"x9"x15-3/4") w/ close eds | box | | | | 0 | 3 | | | 3 | | | | 0 | | | | 0 | 3 | 200.00 | 600.00 |
| 119 Data Folder, w/ ringer ring, (3"x9"x15"), green | piece | | | | 0 | 3 | | | 3 | | | | 0 | | | | 0 | 3 | 200.00 | 600.00 |
| 120 Data File Folder w/ finger ring & Clear plastic, blue | piece | | | | 0 | 3 | | | 3 | | | | 0 | | | | 0 | 3 | 200.00 | 600.00 |
| 121 Data File Box w/ cover green | piece | | | | 0 | 2 | | | 2 | | | | 0 | | | | 0 | 2 | 300.00 | 600.00 |
| 122 Drawing Ink, black, 30ml | bottles | | | | 0 | 3 | | | 3 | | | | 0 | | | | 0 | 3 | 100.00 | 210.00 |
| 123 Lead, for mechanical pencil, 0.5mm, 12pcs/tube | tube | | | | 0 | | | | 0 | | 1 | | 1 | | | | 0 | 1 | 36.40 | 210.00 |
| 125 Magazine File box, 112mm x 220mm x 240mm | piece | | | | 0 | 2 | | | 2 | | | | 0 | | | | 0 | 2 | 65.00 | 130.00 |
| 126 Paper, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm | reams | | | | 0 | 3 | | | 3 | | | | 0 | | | | 0 | 3 | 120.00 | 360.00 |
| 127 Paper, for plain Paper Copier, 210mm x 297mm (A4) | reams | | | | 0 | | | | 0 | | | | 0 | | | | 3 | 3 | 125.00 | 375.00 |
| 128 Paper, mimeo, Groundwood, legal size | reams | | | | 0 | | | | 0 | | 3 | | 3 | | | | 0 | 3 | 125.00 | 375.00 |
| 129 Paper, multicopy, legal, for laser printing | reams | | | | 0 | | | | 0 | | 6 | | 6 | | | | 0 | 6 | 120.00 | 720.00 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|---|-----------------|----------------------|------|-------|------|-------|-----|------|----|------|------|------|------|-----|-----|-----|----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 130 Book paper, legal, 8ogsm, color green | reams | | | | 0 | | | | 0 | | 3 | | 3 | | | | 0 | 3 | 200.00 | 600.00 |
| 131 Paper, Thermal, 210mmx30M | roll | | | | 0 | | | | 0 | | 1 | | 1 | | | | 0 | 1 | 200.00 | 200.00 |
| 132 Pencil, Mechanical, for 1.5mm lead | piece | | | | 0 | | | | 0 | | 3 | | 3 | | | | 0 | 3 | 50.00 | 150.00 |
| 133 Rubber Band, 1.0mm mn thickness, min | box | | | | 0 | | | | 0 | | 1 | | 1 | | | | 0 | 1 | 41.40 | 41.40 |
| 134 Scissors Symmetrical, blade length:65mm, | pairs | | | | 0 | | | | 0 | | 1 | | 1 | | | | 0 | 1 | 100.00 | 100.00 |
| 135 Tape Dispenser, Handheld | piece | | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 125.00 | 250.00 |
| 136 Cutter, heavy duty | piece | | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 75.00 | 150.00 |
| 137 1 in 500-1000 grams, plastic weighing scale for letters/ grammers | unit | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 350.00 | 350.00 |
| 138 Watermark Laid Paper, 90GSM, 8.5x11, Lgreen | reams | | | | 0 | | | | 0 | | 1 | | 1 | | | | 0 | 1 | 250.00 | 250.00 |
| 139 Paper Sticker, Neon Green, 8.5 x 11 | pack | | | | 0 | | | | 0 | | 5 | | 5 | | | | 0 | 5 | 25.00 | 100.00 |
| 140 Office Paste Solid w/ Applicator, 200G | piece | | 3 | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 33.33 | 100.00 |
| 141 Shingle/Plastic Frame, Portrait, Legal for Announcements/Ads | piece | | 3 | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 100.00 | 300.00 |
| 142 Shingle/Plastic Frame, Landscape, Legal for Announcements/Ads | piece | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 150.00 | 150.00 |
| 143 Office Drafting/Clerical Chair/s; Heavy Duty | unit | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 3,500.00 | 3,500.00 |
| 144 Multi-purpose Documentary Tray, 10-12 layers | unit | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 2,000.00 | 2,000.00 |
| 145 Rolling File Cart | unit | | | | 0 | | | | 0 | | 1 | | 1 | | | | 0 | 1 | 3,000.00 | 3,000.00 |
| 146 Official Transcript of Records paper, long | piece | | | | 0 | | | | 0 | | 1000 | | 1000 | | | | 0 | 1000 | 10.00 | 10,000.00 |
| 147 Official CAV Paper Form A4 | piece | | | | 0 | | | | 0 | | 1000 | | 1000 | | | | 0 | 1000 | 10.00 | 10,000.00 |
| 148 Official Certification Paper form, letter/short | ream | | 1000 | | 1000 | | | | 0 | | 1000 | | 1000 | | | | 0 | 2000 | 10.00 | 10,000.00 |
| 149 Bookpaper Sub 24, long | ream | | 26 | | 26 | | | | 0 | | | | 0 | | | | 0 | 26 | 192.50 | 3,850.00 |
| 150 Mimeo white long, smooth paper | ream | | 3 | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 80.00 | 240.00 |
| 151 Bookpaper sub 24, A4, 80 GSM, A4 | ream | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 180.00 | 180.00 |
| 152 Kraft Enevelope, Brown, long Thick | box | | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 500.00 | 1,000.00 |
| 153 Paper Sticker, Luminous Green | packs | | 4 | | 4 | | | | 0 | | | | 0 | | | | 0 | 4 | 143.00 | 572.00 |
| 154 Stamping dater, self inking stamp | piece | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 200.00 | 200.00 |
| | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| Audio and visual presentation and composing equipment | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 1 Flat screen TV (internet ready-65 inches) | unit | | | 1 | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 52,000.00 | 52,000.00 |
| 2 Television led 32" | unit | | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 2,500.00 | 5,000.00 |
| 3 Orbit Fan | unit | | 12 | | 12 | | | | 0 | | | | 0 | | | | 0 | 12 | 2,500.00 | 30,000.00 |
| 4 Queuing system at the transaction window | unit | | 3 | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 800.00 | 2,400.00 |
| 5 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 6 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 7 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 8 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 9 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 10 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| Photographic or filming or video equipment | | | | | | | | | | | | | | | | | | | | |
| 1 Canon, DSLR (Canon EOS1200D) | unit | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 35,000.00 | 35,000.00 |
| 2 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 3 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 4 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 5 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT | |
|--|---|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|----------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | | |
| 6 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | - |
| 7 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | - |
| 8 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | - |
| 9 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | - |
| 10 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | - |
| Cleaning Equipment and Supplies | | | | | | | | | | | | | | | | | | | | | |
| 1 | Insecticide, 280ml/can spray | can | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 123.20 | 369.60 |
| 2 | Door mat | pieces | 15 | | | 15 | 3 | | | 3 | 3 | | | 3 | 3 | | | 3 | 24 | 95.00 | 2,280.00 |
| 3 | Battery Solution | bottles | 50 | | | 50 | 50 | | | 50 | | | | 0 | | | | 0 | 100 | 30.00 | 3,000.00 |
| 4 | Toilet Bowl Brush | pieces | 7 | 5 | | 12 | | | | 0 | | | | 0 | | | | 0 | 12 | 150.00 | 1,800.00 |
| 5 | Bar Soap | pieces | 10 | | | 10 | 10 | | | 10 | | | | 0 | | | | 0 | 20 | 40.00 | 800.00 |
| 6 | Airfreshener (lemon) | bottles | 4 | | | 4 | | | | 0 | | | | 0 | | | | 0 | 4 | 94.05 | 376.20 |
| 7 | Mosquito killer | bottles | 10 | | | 10 | 5 | | | 5 | | | | 0 | | | | 0 | 15 | 150.00 | 2,250.00 |
| 8 | Wood Spray Cleaner | | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 200.00 | 400.00 |
| 9 | Trash bin, with cover | piece | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 295.00 | 295.00 |
| 10 | Dishwashing Liquid | piece | 12 | | | 12 | | | | 0 | | | | 0 | | | | 0 | 12 | 49.50 | 594.00 |
| 11 | Toilet Bowl and urinal cleaner | bottles | 11 | | | 11 | | 3 | | 3 | | | | 0 | | | | 0 | 14 | 200.00 | 2,800.00 |
| 12 | Fabric conditioner antibacterial | bottles | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 100.00 | 200.00 |
| 13 | Toilet Deodorant Cake | piece | 5 | | | 5 | | 5 | | 5 | | | | 0 | | | | 0 | 10 | 27.00 | 270.00 |
| 14 | Feather Duster | piece | 2 | | 5 | 7 | | | 2 | 2 | | | | 0 | | | | 0 | 9 | 60.00 | 540.00 |
| 15 | Trash bin bag | piece | 4 | | | 4 | | | | 0 | | | | 0 | | | | 0 | 4 | 150.00 | 600.00 |
| 16 | Wipeout | cans | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 75.00 | 150.00 |
| 16 | Liquid Handsoap | bottles | 4 | | | 4 | | 2 | | 2 | 1 | | | 1 | | | | 0 | 7 | 60.00 | 420.00 |
| 17 | Dishwashing Paste 400g | piece | 4 | | | 4 | | 4 | | 4 | | | | 0 | | | | 0 | 8 | 50.00 | 400.00 |
| 18 | Floor wax, white | can | | | 2 | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 250.00 | 500.00 |
| 19 | Zonrox (or its equivalent) | Gal | | | 2 | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 100.00 | 200.00 |
| 20 | Oxalic Acid, superwhite | pack | | | 12 | 12 | | | | 0 | | | | 0 | | | | 0 | 12 | 15.00 | 180.00 |
| 21 | Bathroom Soap | piece | 5 | | | 5 | 3 | | | 3 | 2 | | | 2 | | | | 0 | 10 | 30.00 | 300.00 |
| 22 | Cleanser powder (scouring powder), 350gms/can | piece | 10 | | | 10 | 5 | | | 5 | 5 | | | 5 | | | | 0 | 20 | 250.00 | 5,000.00 |
| 23 | Detergent Bar | bar | 10 | 5 | | 15 | 3 | | | 3 | 2 | | | 2 | | | | 0 | 20 | 15.00 | 300.00 |
| 24 | Lysol | bottles | | | 5 | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | 300.00 | 1,500.00 |
| 25 | Albatros | pieces | | | 10 | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 50.00 | 500.00 |
| 26 | Muriatic Acid | gal | | 12 | | 12 | | | | 0 | | | | 0 | | | | 0 | 12 | 65.00 | 780.00 |
| 27 | Battery Solution | tins | | 20 | | 20 | | | | 0 | | | | 0 | | | | 0 | 20 | 40.00 | 800.00 |
| 28 | Chlorine | kls | | 6 | | 6 | | | | 0 | | | | 0 | | | | 0 | 6 | 80.00 | 480.00 |
| 29 | Toilet bowl cleaner | bottles | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 350.00 | 700.00 |
| 30 | Liquid hand soap | bottles | 5 | | | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | 75.00 | 375.00 |
| 31 | Toilet Deodorizer | piece | 10 | | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 50.00 | 500.00 |
| 32 | Liquid soap (safeguard) | piece | | | | 0 | | | 10 | 10 | | | | 0 | | | | 0 | 10 | 100.00 | 1,000.00 |
| 33 | Sponge | piece | | | | 0 | | | 20 | 20 | | | | 0 | | | | 0 | 20 | 20.00 | 400.00 |
| | | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| | | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| Paper Materials and Products | | | | | | | | | | | | | | | | | | | | | |
| 1 | | | | | 0 | | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 2 | | | | | 0 | | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 3 | | | | | 0 | | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| 4 | | | | | 0 | | | | | 0 | | | | 0 | | | | 0 | 0 | | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT | | | | | |
|---|--|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|--|--|----------|--|-----------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | | | | | | |
| 5 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 6 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 7 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 8 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 9 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 10 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| Lighting and fixtures and accessories | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Office Glass Door | unit | | | 0 | 1 | | | 1 | | | | 0 | | | | 0 | 1 | | | | | 8,000.00 | | 8,000.00 |
| 2 | Uninterrupted Power Supply (UPS) | unit | | 1 | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | | | | | 2,000.00 | | 2,000.00 |
| 3 | Power Supply (latest) | unit | | 2 | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | | | | | 3,000.00 | | 6,000.00 |
| 4 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 5 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 6 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 7 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 8 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 9 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| 10 | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| Electrical equipment and components and supplies | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 10 meter extension wire | pieces | 2 | | 3 | 5 | | | 0 | | | | 0 | | | | 0 | 5 | | | | | 120.00 | | 600.00 |
| 2 | Flourescent electronic T5 | set | | 10 | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | | | | | 300.00 | | 3,000.00 |
| 3 | Extension wire, 5 meters | piece | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | | | | | 300.00 | | 600.00 |
| 4 | Electrical tape | piece | 3 | 6 | 9 | | | | 0 | | | | 0 | | | | 0 | 9 | | | | | 150.00 | | 1,350.00 |
| 5 | Flourescent tube, 40w | piece | 5 | | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | | | | | 200.00 | | 1,000.00 |
| 6 | Pin light bulb, Philips, 22W | piece | 4 | | 4 | | | | 0 | | | | 0 | | | | 0 | 4 | | | | | 200.00 | | 800.00 |
| 7 | Microphone | piece | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | | | | | 700.00 | | 700.00 |
| 8 | Surge Protector, 2 in 1 switch breaker | unit | | 1 | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | | | | | 250.00 | | 250.00 |
| 9 | Flat cord wire #16 | meter | | 5 | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | | | | | 15.00 | | 75.00 |
| 10 | Male plug, heavy duty, white | piece | | 3 | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | | | | | 6.00 | | 18.00 |
| 11 | 3 Gang Convinient outlet, heavy duty | piece | | 1 | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | | | | | 150.00 | | 150.00 |
| 12 | Bulb 10 watts | piece | 5 | | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | | | | | 200.00 | | 1,000.00 |
| | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | | | | | | - |
| Computer Supplies | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Ink refill for Epson printer (black only) | pieces | 16 | | 16 | | | | 0 | | | | 0 | | | | 0 | 16 | | | | | 300.00 | | 4,800.00 |
| 2 | Ink refill for Epson printer (4 colors) | set | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | | | | | 1,200.00 | | 2,400.00 |
| 3 | HP laser jet 1102 - toner OPT-85A-O | crtg | 4 | 1 | 5 | | | | 0 | | | 2 | 2 | | | | 0 | 7 | | | | | 2,837.30 | | 19,861.10 |
| 4 | Ink, Epson L110, Black | pieces | 1 | | 1 | | | | 0 | 2 | | | 2 | | | | 0 | 3 | | | | | 400.00 | | 1,200.00 |
| 5 | Toner, Samsung ML-1610 | crtg | 1 | | 1 | | | | 0 | 1 | | | 1 | | | | 0 | 2 | | | | | 2,800.00 | | 5,600.00 |
| 6 | HP laser jet 1102 | crtg | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | | | | | 3,000.00 | | 3,000.00 |
| 7 | Ink for Converted EPSON L110 Printer (C,M,Y,B,Bk set) | bottles | 10 | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | | | | | 400.00 | | 4,000.00 |
| 8 | Toner TN116 (Ineo 164 Develop Photocopier) Nt. Wgt. 281.5gx2 | boxes | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | | | | | 2,600.00 | | 5,200.00 |
| 9 | Ink for Epson, L210, black | bottles | 6 | | 6 | | | | 0 | | | | 0 | | | | 0 | 6 | | | | | 400.00 | | 2,400.00 |
| 10 | Toner, HP Laser jet,1020 | crtg | 2 | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | | | | | 3,059.75 | | 9,179.25 |
| 11 | Ink for EPSON L20, C T6642 | bottles | | | 0 | | 8 | 2 | 10 | | | | 0 | | | | 0 | 10 | | | | | 290.00 | | 2,900.00 |
| 12 | Ink for EPSON L20, CT6643 | bottles | | | 0 | | | 2 | 2 | | | | 0 | | | | 0 | 2 | | | | | 290.00 | | 580.00 |
| 13 | Ink for EPSON L20, CT6644 | bottles | | | 0 | | | 2 | 2 | | | | 0 | | | | 0 | 2 | | | | | 290.00 | | 580.00 |
| 14 | HP LaserJet 1020 12A Toner | crtg | | 3 | 3 | | | 1 | 1 | | | | 0 | | | | 0 | 4 | | | | | 3,200.00 | | 12,800.00 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|---|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 15 Ink Cartridge Black 901 | crtg | 5 | | | 5 | 10 | | | 10 | | | 0 | | | | 0 | 15 | 750.00 | 11,250.00 | |
| 16 Ink Cartridge Colored 901 | crtg | | | | 0 | 6 | | | 6 | | | 0 | | | | 0 | 6 | 750.00 | 4,500.00 | |
| 17 Ink HP Laser P1102 | crtg | | | | 0 | 2 | | | 2 | | | 0 | | | | 0 | 2 | 3,000.00 | 6,000.00 | |
| 18 Computer ribbon - Epson #8750 (L310+) | piece | 10 | 10 | | 20 | | | | 0 | | | 0 | | | | 0 | 20 | 80.45 | 1,609.00 | |
| 19 Ribbon, typewriter, manual | piece | | 2 | | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 17.50 | 35.00 | |
| 20 Computer ribbon, Epson FX-25175 | crtg | | 8 | | 8 | | | | 0 | | | 0 | | | | 0 | 8 | 350.00 | 2,800.00 | |
| 21 TK-4109 TASKALFA 1800 TONER | crtg | 2 | | | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 6,944.00 | 13,888.00 | |
| 22 Cartridge; Toshiba e-studio 223; model T-2450D | crtg | 1 | | | 1 | | | | 0 | 1 | | 1 | | | | 0 | 2 | 5,500.00 | 11,000.00 | |
| 23 Toner Cartridge (HP Laserjet P1102-85A) | crtg | 2 | | | 2 | 1 | | | 1 | 1 | | 1 | | | | 0 | 4 | 3,300.00 | 13,200.00 | |
| 24 Toner for INEO 164, Photocopier | crtg | 1 | | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 3,500.00 | 3,500.00 | |
| 25 Epson L210 genuine ink, black | piece | 12 | | | 12 | | | | 0 | | | 0 | | | | 0 | 12 | 300.00 | 3,600.00 | |
| 26 Epson L210 genuine ink, cyan | piece | 5 | | | 5 | | | | 0 | | | 0 | | | | 0 | 5 | 300.00 | 1,500.00 | |
| 27 Epson L210 genuine ink, magenta | piece | 5 | | | 5 | | | | 0 | | | 0 | | | | 0 | 5 | 300.00 | 1,500.00 | |
| 28 Epson L210 genuine ink, yellow | piece | 5 | | | 5 | | | | 0 | | | 0 | | | | 0 | 5 | 300.00 | 1,500.00 | |
| 29 Kyocera Toner TK 1147 | crtg | 1 | | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 300.00 | 300.00 | |
| 30 Epson T6641 ink, black | crtg | 3 | | | 3 | | | | 0 | | | 0 | | | | 0 | 3 | 300.00 | 900.00 | |
| 31 Epson T6642 ink, cyan | crtg | 2 | | | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 300.00 | 600.00 | |
| 32 Epson T6643 ink, magenta | crtg | 2 | | | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 300.00 | 600.00 | |
| 33 Epson T6644 ink, yellow | crtg | 2 | | | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 300.00 | 600.00 | |
| 34 Epson L350 ink, black | piece | | | 16 | 16 | | | | 0 | | | 0 | | | | 0 | 16 | 300.00 | 4,800.00 | |
| 35 Epson L350 ink, magenta | piece | | | 12 | 12 | | | | 0 | | | 0 | | | | 0 | 12 | 300.00 | 3,600.00 | |
| 36 Epson L350 ink, yellow | piece | | | 12 | 12 | | | | 0 | | | 0 | | | | 0 | 12 | 300.00 | 3,600.00 | |
| 37 Epson L350 ink, cyan, blue | piece | | | 12 | 12 | | | | 0 | | | 0 | | | | 0 | 12 | 300.00 | 3,600.00 | |
| 38 Canon PG 705 ink, black | piece | | | 4 | 4 | | | | 0 | | | 0 | | | | 0 | 4 | 500.00 | 2,000.00 | |
| 39 Canon CL 706, ink, colored | piece | | | 2 | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 500.00 | 1,000.00 | |
| 40 HP 678 ink, black | piece | | | 4 | 4 | | | | 0 | | | 0 | | | | 0 | 4 | 500.00 | 2,000.00 | |
| 41 HP 678 ink, colored | piece | | | 4 | 4 | | | | 0 | | | 0 | | | | 0 | 4 | 500.00 | 2,000.00 | |
| 42 Epson ME-10 ink, black | piece | | | 4 | 4 | | | | 0 | | | 0 | | | | 0 | 4 | 400.00 | 1,600.00 | |
| 43 Epson ME-10 ink, cyan | piece | | | 2 | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 400.00 | 800.00 | |
| 44 Epson ME-10 ink, yellow | piece | | | 2 | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 400.00 | 800.00 | |
| 45 Epson ME-10 ink, magenta | piece | | | 2 | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 400.00 | 800.00 | |
| 46 Kapersky antivirus 2016 for 3 computers | piece | | | 1 | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 1,000.00 | 1,000.00 | |
| 47 USB cable for Canon L200 | piece | | | 1 | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 200.00 | 200.00 | |
| 48 Toner TN-113 (4518-6040) Ineo Photocopier | crtg | 2 | | | 2 | 1 | | | 1 | | | 0 | | | | 0 | 3 | 2,700.00 | 8,100.00 | |
| 49 CD recordable | piece | 10 | | | 10 | | | | 0 | | | 0 | | | | 0 | 10 | 10.65 | 106.50 | |
| 50 Epson L210 original ink (4btl)-B,C,M,Y | piece | 2 | | | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 1,200.00 | 2,400.00 | |
| 51 Kyocera Taskalfa 1800 Toner | unit | 2 | | | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 6,900.00 | 13,800.00 | |
| 52 Ink for A3 size color printer | set | | | | 0 | | 2 | | 2 | | | 0 | | | | 0 | 2 | 2,500.00 | 5,000.00 | |
| 53 Computer ink | bottles | 4 | | | 4 | | | | 0 | | | 0 | | | | 0 | 4 | 600.00 | 2,400.00 | |
| 34 Canon PIXMA 811 color ink | piece | | | | 0 | | | 4 | 4 | | | 0 | | | | 0 | 4 | 534.00 | 2,136.00 | |
| 55 Canon PIXMA 810 color ink | piece | | | | 0 | | | 10 | 10 | | | 0 | | | | 0 | 10 | 1,200.00 | 12,000.00 | |
| 56 Toner, for Sharp AR-203E Printer | crtg | | 3 | | 3 | | | | 0 | | | 0 | | | | 0 | 3 | 4,000.00 | 12,000.00 | |
| 37 4 color ink, Genuine for Epson L100 | bottles | | 1 | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 1,400.00 | 1,400.00 | |
| 38 Toner, ML 1610D2 Samsung Printer | cart | | 2 | | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 2,000.00 | 4,000.00 | |
| 39 Epson Printer Ribbon, LX300 | piece | | 2 | | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 170.00 | 340.00 | |
| 40 HP 704/colored ink | piece | | 1 | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 390.00 | 390.00 | |
| 41 HP 704/black ink | piece | | 1 | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 390.00 | 390.00 | |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|---|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| 42 Ink for Epson L210 | set | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 600.00 | 600.00 |
| 43 Toner for Sharp AR 203E Printer | cart | | 3 | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 4,000.00 | 12,000.00 |
| 44 Ink, Copy Printer, CPI 10, black | piece | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 500.00 | 1,500.00 |
| 45 Toner, Canon Laser cartridge 328 | tube | | | 2 | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 3,000.00 | 6,000.00 |
| 46 Ink Cartridge Epson L350 Black | piece | 6 | | | 6 | | | | 0 | | | | 0 | | | | 0 | 6 | 150.00 | 900.00 |
| 47 Ink Cartridge Epson L350 Cyan | piece | 4 | | | 4 | | | | 0 | | | | 0 | | | | 0 | 4 | 150.00 | 600.00 |
| 48 Ink Cartridge Epson L350 Magenta | piece | 4 | | | 4 | | | | 0 | | | | 0 | | | | 0 | 4 | 150.00 | 600.00 |
| 49 Ink Cartridge Epson L350 Yellow | piece | 4 | | | 4 | | | | 0 | | | | 0 | | | | 0 | 4 | 150.00 | 600.00 |
| | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| Computer Equipment and Accessories | | | | | | | | | | | | | | | | | | | | |
| 1 External Drive, 1TB, Toshiba | pieces | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 3,000.00 | 6,000.00 |
| 2 USB flask drive, 16GB | pieces | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 400.00 | 400.00 |
| 3 CD rewritable | pieces | | 50 | | 50 | | | | 0 | | | | 0 | | | | 0 | 50 | 18.30 | 915.00 |
| 4 Flash Drive 16GB | pieces | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 247.00 | 247.00 |
| 5 Mouse, PS2 | pieces | | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 145.00 | 290.00 |
| 6 A3 size color Printer with continuous ink | set | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 20,000.00 | 20,000.00 |
| 9 Computer tables for IT Lab rooms | unit | 80 | | | 80 | | | | 0 | | | | 0 | | | | 0 | 80 | 800.00 | 64,000.00 |
| 10 Computer Unit for laboratory use | unit | 10 | | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 1,900.00 | 19,000.00 |
| 11 Software licenses | | 10 | | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 11,250.00 | 112,500.00 |
| 12 Router | unit | 3 | | | 3 | | | | 0 | | | | 0 | | | | 0 | 3 | 1,500.00 | 4,500.00 |
| 13 Switches | unit | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 1,000.00 | 2,000.00 |
| 14 PS2 Optical Mouse | unit | | | 15 | 15 | | | | 0 | | | | 0 | | | | 0 | 15 | 120.00 | 1,800.00 |
| 15 PS2 Keyboard | unit | | | 15 | 15 | | | | 0 | | | | 0 | | | | 0 | 15 | 200.00 | 3,000.00 |
| 16 Computer, (ASUS)Flipbook Core i7 | unit | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 30,000.00 | 30,000.00 |
| 17 Printer Epson L210 (converted) | unit | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 2,000.00 | 2,000.00 |
| 18 2 GB DDR1 Memory | unit | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 2,000.00 | 2,000.00 |
| 23 Desktop Computer Set | unit | | 2 | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 17,000.00 | 34,000.00 |
| 24 Laptop | unit | | 1 | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 8,000.00 | 8,000.00 |
| 25 Printer Computer 3 in 1 Epson | unit | | | 1 | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 6,000.00 | 6,000.00 |
| 26 Computer Set | set | | | 1 | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 25,000.00 | 25,000.00 |
| 27 Laptop(for BOT/ College Secretary) | piece | | | | 0 | | | 1 | 1 | | | | 0 | | | | 0 | 1 | 25,000.00 | 25,000.00 |
| 28 Epson L350 Printer | unit | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 7,500.00 | 15,000.00 |
| | | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 0 | | - |
| *Other Categories | | | | | | | | | | | | | | | | | | | | |
| 1 Pad lock/safety hasp 1 set | set | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 200.00 | 200.00 |
| 2 Nylon #300 | kilos | 4 | | | 4 | 3 | | | 3 | | | | 0 | | | | 0 | 7 | 1,000.00 | 7,000.00 |
| 3 Whistle | piece | 6 | | | 6 | | | | 0 | | | | 0 | | | | 0 | 6 | 450.00 | 2,700.00 |
| 4 Flashlight (Rechargeable Hallogen, Heavy Duty) | piece | 5 | | | 5 | | | | 0 | | | | 0 | | | | 0 | 5 | 771.30 | 3,856.50 |
| 5 Curtain (thick) | piece | | 10 | | 10 | | | | 0 | | | | 0 | | | | 0 | 10 | 400.00 | 4,000.00 |
| 8 LPG Refill | tanks | 8 | | | 8 | | | | 0 | | | | 0 | | | | 0 | 8 | 900.00 | 7,200.00 |
| 10 Cabinet for BOT/ College Secretary | piece | | | | 0 | | | | 0 | | | | 0 | | | | 0 | 1 | 12,000.00 | 12,000.00 |
| 11 30 seater Conference Table | set | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 85,000.00 | 85,000.00 |
| 12 Conference Chair | piece | 30 | | | 30 | | | | 0 | | | | 0 | | | | 0 | 30 | 3,000.00 | 90,000.00 |
| 13 Table top conference microphone | piece | 15 | | | 15 | | | | 0 | | | 3 | 3 | | | | 0 | 18 | 1,300.00 | 23,400.00 |
| 14 Vision, Mission acrylic frame for conference | pc set | 2 | | | 2 | | | | 0 | | | | 0 | | | | 0 | 2 | 4,000.00 | 8,000.00 |
| 15 Visionaries & leaders in acrylic board for conference room | set | 1 | | | 1 | | | | 0 | | | | 0 | | | | 0 | 1 | 15,000.00 | 15,000.00 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT | |
|---|---|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|----------------|-----------------------------------|---------------------|-----------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | | |
| 16 | Projector with high lumens, w/ screen for conference room | piece | 1 | | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 25,000.00 | 25,000.00 | |
| 17 | Projector with high lumens, w/ screen for mobile function | piece | 1 | | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 35,000.00 | 35,000.00 | |
| 18 | Smoke Sticker for Administration Offices | set | 1 | | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 25,000.00 | 25,000.00 | |
| 19 | Chairs for conference tabke for OP and VP | piece | 12 | | | 12 | | | | 0 | | | 0 | | | | 0 | 12 | 1,750.00 | 21,000.00 | |
| 20 | Promotional/Branding Activities, Button pin maker, tarps | set | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 75,000.00 | 75,000.00 | |
| 21 | DNSC Ad Board (Corner TADECO Rd) + rental | set | 1 | | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 75,000.00 | 75,000.00 | |
| 22 | Newsletter for 4 quarters | sets | | | 1 | 1 | | | 1 | 1 | | | 0 | | | | 0 | 2 | 15,000.00 | 30,000.00 | |
| 23 | DNSC flyers | piece | | | | 0 | | | | 0 | | | 0 | | | | 0 | 0 | 10.00 | 30,000.00 | |
| 24 | Battery for Canon DSLR Camera EOS 700D | piece | | | | 0 | | | 1 | 1 | | | 0 | | | | 0 | 0 | 2,800.00 | 2,800.00 | |
| 25 | Cabinet for ISO Documents | piece | | | | 0 | | | 1 | 1 | | | 0 | | | | 0 | 1 | 12,000.00 | 12,000.00 | |
| 26 | Rubber Mat for bulletin board | piece | 1 | | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 250.00 | 250.00 | |
| 27 | Stand Mini-Cabinet for utensils | piece | | | | 0 | | | 1 | 1 | | | 0 | | | | 0 | 1 | 3,000.00 | 3,000.00 | |
| 28 | Sliding glass door, analok (heavy duty) | unit | | | 2 | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 15,000.00 | 30,000.00 | |
| 29 | Faculty tables | unit | 13 | | | 13 | | | | 0 | | | 0 | | | | 0 | 13 | 1,500.00 | 19,500.00 | |
| 30 | Chairs | unit | 50 | | | 50 | | | | 0 | | | 0 | | | | 0 | 50 | 1,500.00 | 75,000.00 | |
| 51 | CFL 23 watts spiral | piece | | 10 | | 10 | | | | 0 | | | 0 | | | | 0 | 10 | 200.00 | 2,000.00 | |
| 52 | Faucet 1/2 | piece | | 8 | | 8 | | | | 0 | | | 0 | | | | 0 | 8 | 150.00 | 1,200.00 | |
| 33 | Nylon #300 (for grass cutter) | kls | | 3 | | 3 | | | | 0 | | | 0 | | | | 0 | 3 | 1,000.00 | 3,000.00 | |
| 34 | Door knobs | piece | | 6 | | 6 | | | | 0 | | | 0 | | | | 0 | 6 | 775.00 | 4,650.00 | |
| 35 | Gasoline and oil (for grass cutter) | ltrs | 20 | 20 | 20 | 60 | 20 | 20 | 20 | 60 | 20 | 20 | 20 | 60 | 20 | 20 | 20 | 60 | 240 | 50.00 | 12,000.00 |
| 36 | Airconditioning Unit | unit | 1 | | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 10,000.00 | 10,000.00 | |
| 37 | Water Dispenser | unit | | | | 0 | 1 | | | 1 | | | 0 | | | | 0 | 1 | 3,000.00 | 3,000.00 | |
| 38 | Office Curtain | piece | | | | 0 | 6 | | | 6 | | | 0 | | | | 0 | 6 | 1,000.00 | 6,000.00 | |
| 39 | Sofa | set | | | | 0 | 1 | | | 1 | | | 0 | | | | 0 | 1 | 8,000.00 | 8,000.00 | |
| 40 | Drums | set | | | | 0 | 1 | | | 1 | | | 0 | | | | 0 | 1 | 20,000.00 | 20,000.00 | |
| 41 | Acoustic Guitar | unit | | | | 0 | 1 | | | 1 | | | 0 | | | | 0 | 1 | 6,000.00 | 6,000.00 | |
| 42 | Electric Guitar | unit | | | | 0 | 1 | | | 1 | | | 0 | | | | 0 | 1 | 12,000.00 | 12,000.00 | |
| 43 | Bass Guitar | unit | | | | 0 | 1 | | | 1 | | | 0 | | | | 0 | 1 | 10,000.00 | 10,000.00 | |
| 44 | Certificate with frame | piece | | | 1 | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 500.00 | 500.00 | |
| 45 | Steel Shelves | unit | | | 5 | 5 | | | | 0 | | | 0 | | | | 0 | 5 | 7,500.00 | 37,500.00 | |
| 46 | Paging system-conference/counter table microphone | set | | 1 | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 20,000.00 | 20,000.00 | |
| 47 | 4 Seater gang chair | unit | | 2 | | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 20,000.00 | 40,000.00 | |
| 48 | 3 Seater gang chair | unit | | 1 | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 10,000.00 | 10,000.00 | |
| 49 | Bulletin Board w/ sliding glass door with lock | unit | | | 2 | 2 | | | | 0 | | | 0 | | | | 0 | 2 | 5,000.00 | 10,000.00 | |
| 50 | Stand Fan | unit | | | 3 | 3 | | | | 0 | | | 0 | | | | 0 | 3 | 1,500.00 | 4,500.00 | |
| 51 | Rice Cooker | unit | | | 1 | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 1,500.00 | 1,500.00 | |
| 52 | Monoblock chairs, white | piece | | | 12 | 12 | | | | 0 | | | 0 | | | | 0 | 12 | 399.00 | 4,788.00 | |
| 53 | Rice Cooker 54 cups | unit | | | 1 | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 3,500.00 | 3,500.00 | |
| 54 | Sala Set | set | 1 | | | 1 | | | | 0 | | | 0 | | | | 0 | 1 | 18,000.00 | 18,000.00 | |
| | | | | | | | | | | 0 | | | 0 | | | | 0 | | | - | |
| C. TOTAL (A + B): | | | | | | | | | | | | | | | | | | | | 2,507,834.58 | |
| D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL) | | | | | | | | | | | | | | | | | | | | 250,783.46 | |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | | | | | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|--|-----------------|----------------------|-----|-------|--------|-------|-----|------|---------|------|-----|------|---------|-----|-----|-----|---------|----------------|-----------------------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 | Total Quantity | | |
| E. GRAND TOTAL (C + D) | | | | | | | | | | | | | | | | | | | | 2,758,618.04 |
| F. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words: | | | | | | | | | | | | | | | | | | | | |
| G. MONTHLY CASH REQUIREMENTS | | | | | | | | | | | | | | | | | | | | |
| G.1 Available at Procurement Service Stores | | | | | 317323 | | | | 64928.9 | | | | 19537.9 | | | | 5518.59 | | | |
| G.2 Other Items not available at PS but regularly purchased from other sources | | | | | 330517 | | | | 38210 | | | | 21400 | | | | 0 | | | |
| TOTAL MONTHLY CASH REQUIREMENTS | | | | | 647840 | | | | 103139 | | | | 40937.9 | | | | 5518.59 | | | |

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available /
Certified Appropriate Funds Available:

Approved by:

JINNAH T. ENUMERABLES
Property/Supply Officer

MARIA BONJEAVEM G. LABOR
Accountant /
Local Budget Officer

JONATHAN A. BAYOGAN
Head of Office/Agency

Date Prepared:

1/26/2016